

course objectives

On completing this course the instructor will be able to deliver medication training by having an in-depth knowledge of the following course objectives:

- Understand the client/learner's work medication policy and how it fits into the course objectives.
- State the difference between accountability and responsibility.
- Discuss the meaning and necessity for confidentiality within the workplace.
- State the current legislation that governs the use of medicines within the workplace.
- State the methods available for supply, storage and correct disposal of the different types of medications.
- Be able to discuss the need for informed consent.
- State ways of gaining information about a medicine.
- State the different presentations that medicines are produced in.
- State the different routes available for medicines to be prescribed in.
- Be able to discuss the importance and implications of the mathematical measurements of dosage.
- State how to look for possible or common side effects from medication.
- State the purpose and implications of documentation.
- State how they would manage an incorrect administration of a medication.
- Be able to discuss the audit process and why it is necessary.

who is the course for?

Instructors who deliver health and safety-related subjects in the health and social care sector who wish to expand their training portfolio

duration / format / assessment

One day session (6 hour duration)

instructor / trainee ratio

Min 1: 6 **Max 1:12**

awarding body / certification

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course content

- Instructor strategies
- Principles of care
- Legal framework
- Responsibility, accountability and confidentiality
- Self-medication and assisted medication
- Safe handling
- The seven "RIGHTS"
- Teamwork
- Information sharing
- Issues and problems

course requirements / notes

The course is designed for existing trainers and delegates will be expected to have an instructor qualification and experience in the care sector

further information / contact us

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training timetable

Time	Activity	Duration
09:00 – 09:10	Domestics, Review timetable for the training session	10 mins
09:10 – 09:15	State SMART Aims and Objectives for the day	5 mins
09:15 – 09:45	Accountability and confidentiality	30 mins
09:45 – 10:45	Classification of medication and the medicines act	60 mins
10:45 – 11:00	Break	15 mins
11:00 – 12:30	Company policy – storage of medication – disposal of medication appropriate paper work (MAR sheets)	90 mins
12:30 – 13:00	Lunch	30 mins
13:00 – 13:30	Understanding branding and generic names	30 mins
13:30 – 14:15	Medication groups and administration routes	15 mins
14:15 – 15:00	Consent and administration of medication	30 mins
15:00 – 15:15	Break	15 mins
15:15 – 15:45	Exam	30 mins
15:45 – 16:00	Review aims and Objectives, questions and feedback	15 mins
	Course close	

Please note that the above is for guidance only. Actual course timings may differ.

pre-course reading

awarding body contact details